



PUBLIC WORKS DEPARTMENT
SOLID WASTE MANAGEMENT DIVISION
712-328-4985

December 4, 2018

This is a reminder that the Application for the 2019 Council Bluffs Commercial Haulers' License is due **January 1, 2019**.

- Licensing fees:
 - Pickups \$40.00 each.
 - All other vehicles \$75.00 each.
- Permit, application, and fees are due before **January 1, 2019**.
- All vehicles must be inspected by **February 1, 2019**.
- Vehicles can be inspected as soon as application and fees have been turned in. Please use the enclosed *Inspection Requirements* list to ensure your vehicle will pass the inspection.
- Once vehicles are inspected and licensed, a permit sticker will be issued for each vehicle.
- The *Commercial Haulers Monthly Report* must be updated through the current full month before vehicles can be inspected. You can make copies of the attached *Monthly Report* or fill one out electronically.
- All necessary forms are enclosed.

I want to stress the importance of completing the permit application and inspection(s) within the timeframe outlined above. Pursuant to the City's Municipal Code, Chapter 4.12, when a vehicle is found operating in Council Bluffs that is not inspected nor licensed it is subject to a \$700 citation plus surcharge and court costs for a first time offense and a \$1,000 citation plus surcharge and court costs each time thereafter. This code will be enforced on a consistent basis.

All forms enclosed with this letter can be found online through the City of Council Bluffs' website at <https://www.councilbluffs-ia.gov/2239/Commercial-Hauler-Permit>. Forms can be sent to the Council Bluffs Recycling Center at 4441 Gifford Rd., Council Bluffs, IA 51501, or to cbrecycles@councilbluffs-ia.gov.

Sincerely,

Tony Fiala
Solid Waste Management Superintendent
Enclosures (3)