



**Council Bluffs Recycling Center
Secure Load Policy
Effective July 1, 2013**

Purpose

The Council Bluffs Recycling Center (CBRC) has adopted a policy that all loads entering and exiting the facility must be secured from the point of origin to prevent material from blowing, scattering and/or spilling from transport vehicles onto area roadways and ditches.

Policy Statement

Accumulation of litter on area roadways is preventable, unsightly and a nuisance to neighbors of the facility and its haul routes. Failure to comply with this secure load policy will result in extra fees (\$15.00) being applied to the load. This policy will take effect July 1, 2013.

Procedures

All loads entering and exiting the CBRC shall be secured as described below.

1. All loads shall be secured from the point of origin to prevent dropping, scattering, sifting, spilling or otherwise escaping of material.
2. Load covers, straps and ties shall be tightly secured to the vehicle/trailer and in serviceable condition with no holes and/or tears that would allow materials to spill or blow through.
3. Vehicle and trailer end gates should be in the up position so as to prevent spillage or blowing of material during transport.
4. Any vehicle with an improperly secured load shall be assessed a fee of \$15 per incident.
5. Customers shall uncover loads at the scale house if requested by the attendant so they may inspect the contents of the load.
6. Incoming loads shall remain secured until they reach the unloading area.
7. Outgoing loads shall be secured in an area next to the loading area before arriving at the scale.
8. All tarping/untarping will take place in designated areas, unless otherwise requested by staff.

Secure Load Protocol

All loads shall be secured from the point of origin to prevent material from blowing, scattering and/or spilling from transport vehicles onto area roadways and ditches. As a guideline, the following types of waste must be securely fastened to the vehicle by the method indicated:

Types of Waste

Household/commercial recycling

Method to secure

Completely covered.

Mixed construction materials and shingles

Completely covered.

E-waste, HHW, paint, used oil/filters

No cover required as long as no part of the load exceeds box height. If the load exceeds box height, it shall be securely tied, strapped or covered.

Liquids (including used oil filters) are to be stored upright in sealed containers to prevent leakage and/or spillage of the contents.

Yard waste

Completely covered. When entirely enclosed in bags and not above the vehicle sides, no cover is required.

Trees and branches

Securely tied, strapped or covered.

Appliances, bulky items, lumber and pallets

Securely placed, tied, strapped or covered.

Concrete, asphalt, stone or brick

No cover required as long as no part of the load exceeds box height. If the load exceeds box height, it shall be securely tied, strapped or covered.

Regardless of the guideline provided above, any vehicle that permits spillage and/or scattering of waste while enroute to the Council Bluffs Recycling Center will be charged the \$15.00 fee. Scale house attendants will provide final determinations as to the serviceability of covers, use of tailgates and the effectiveness of the method used by the hauler to secure their load.